

## 187 High Street, Suite 202 Holyoke, MA 01040 (413) 536-2401/FAX (413)538-6342 HR FAX (413)538-6336

## APPLICATION FOR EMPLOYMENT

Applicants for employment are considered without regard to race, creed, color, religion, sex, sexual orientation, marital status, genetic information, national origin, age and disability, military or veteran status, Vietnam Era Veteran, or being a member of the Reserves or National Guard. Also it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

criminal penalties and civil liabil	ity.				
(PLEASE PRINT) POSITION APPLIED FOR		DATE OF APPLICATION / _/			
NAME _					
(First)	(Middle)	(Las	st)		
ADDRESS					
(Street)	(City)	(State)	(Zip Code)		
HOME TEL. #: () Area Code	CEL	L PHONE #: ( Area C	) Code		
Best way to reach you (number and	time of day):				
What is your email address?					
May we contact you at work?			□ Yes □ No		
If yes, work number and best tim	ne to call - ( <u>) -</u> Area Code		(Time)		
Have you ever been employed here			` ,		
If yes, give dates.: FROM:	:	TO:/	1		
(Proof of authorization to work and o	of your identity will be requ	uired upon employ	ment)		
Date available for work					
REFERRAL SOURCE (check all tha	at apply):				
☐ Employee ☐Relative NAME OF REFERRAL SOU					
☐ News/website/social med	lia (specify)				
☐ Employment Agency (spe	ecify) :	□ Other			

Type of employment desire	ed: 🗆 Fu	II-time (30 or mo	ore hours)	☐ Part-time	□ Full/l	Part Time	
Can you travel if a job requ	ires it? □	] Yes □ No					
Schedule of availability (ch	eck all day	s/times available	e):				
SUN  Daytime   Evening   Overnight	MON	TUES	WED	THURS	FRI	SAT	
EDUCATIONAL BACKGR List levels of education in applicable and major field	ncluding n		complete	d; indicate degr	ee or diplor	ma earned as	
SCHOOL	NUMBER OF YEARS SCHOOL COMPLETED		DEGREE/DIPLOMA		N	MAJOR	
High School	_	11 12					
College/University		3 4					
****For Home & Commun required to produce doct attained (e.g. High School Certifications, etc.). List Specialized Skills or etc.):	umentation ol Diploma	n at their first in , G.E.D., Bache	terview pr lor's Degre	oving their high ee, Master's Deg	est level of gree, Licens	education sed	
EMPLOYMENT and RELE List your last three (3) em recent, including military resume.)	nployers, v	olunteer or rele	evant pers				
Employer:				_ Telephone: (	) -		
Address:		City	·	State	Zip		
Immediate Supervisor and	Title:						
Reason for Leaving:		Ma	ay we contact for	reference?	□ Yes □ No		
Dates employed: FROM: _	1 1	_TO:/_/					
Summarize job responsibili	ties:						

Employer:		Telephone: (	) -
Address:	City	State	Zip
Immediate Supervisor and Title:			
Reason for Leaving:		May we contact for r	reference? □ Yes □ No
Dates employed: FROM:/_/T	O: <u>/ /</u>		
Summarize job responsibilities:			
Employer:			
Address:	City	State	Zip
Immediate Supervisor and Title:			
Reason for Leaving:		May we contact for r	reference? □ Yes □ No
Dates employed: FROM://T	O:/		
Summarize job responsibilities:	_		
List Any Additional Professional Refer	rences:		
Name:	Phone:	May we contact? ☐ Yes ☐	
Name:	Phone:	May we d	contact? □ Yes □ No
It is my understanding that this employmer represent a contract of employment or a understand and agree that if hired, my er without cause, at any time, by either mys supersedes any and all oral representation company/organization.  AGREEMENT: I certify that the information	promise of future be mployment will be at- self or my employer. ons made by agents	nefits by this company will in nature and may I also understand tha or representatives of	y/organization. I y be terminated, with or t this written statement this
authorize the investigation of my past empersons, companies and corporations su statements or significant omissions made employment or discharge.	nployment, education upplying such informa	and activities and I relation. I understand the	elease from all liability all at false answers,
Signature of applicant	Date		